

# **Welcome to the Office of the Chapter 13 Trustee**

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**Trustee**

Welcome to the Chapter 13 Office. Our office is dedicated to outstanding service to the U.S. Trustee, U.S. Bankruptcy Court, the Bar and Debtors seeking a fresh financial start through our program.

This Manual is designed to aid in training and assisting attorneys within the Southern District of Ohio, at Dayton, in their chapter 13 bankruptcy practice to help their clients succeed in the bankruptcy process and obtain a second chance financially, with newly found understanding of budgets, spending and finances as a whole. Success in their program begins with a firm foundation of understanding the chapter 13 practice. This is why we are here.

Forms found in this Manual are in a chronological order of the life of a plan. Although cases have unique circumstances, and need individualized attention for your clients, these guidelines, instructions and forms will give you the important tools you need to aid in their success.

We are always open to suggestions to make the process better for everyone. If you have any insight you would like to share, please bring it to our attention.